### Gender & Diversity Consulting at RWTH – Who? When? What?

<table>
<thead>
<tr>
<th>Process</th>
<th>Description</th>
<th>Responsibilities</th>
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| Proposal submission | Draft proposal / Full proposal / Renewal proposal | Daniela Wilmes (tel. -90635), Nathalie Wolf (tel. -90552), IGaD  
- Advice on gender equality issues and gender & diversity aspects  
- Provision / revision / updating of gender-related passages in the proposal  
- Calculation of target figures  
- Advice on and development of project-specific gender measures |
| Assessment | Review rehearsals | Daniela Wilmes, Nathalie Wolf, IGaD  
- Advice on presenting gender and diversity content  
- Development of a project-specific gender & diversity poster |
| | DFG assessment | Daniela Wilmes, Nathalie Wolf, IGaD  
- Presentation of the gender and diversity poster  
- Contact person for gender & diversity related questions |
| Project runtime | Advice on and implementation of measures | Odile Clavery, dep. 12.2 (tel. -99524) & Daniela Wilmes, Nathalie Wolf, IGaD  
- Annual discussion on spending of gender funds  
- Development and proposal of suitable measures  
- Review of measures with the DFG |
| | Settlement of measures | Odile Clavery, dep. 12.2 |